



# Special Board Meeting Minutes

**Meeting Date:** 10/21/2016 **Time:** 8:00 am

**Chairperson/President/Facilitator:** Jerry Rogers, Chairperson

**Attendees:** Jerry Rogers (Board Chair); Kathryn Ellis (Board Vice Chair - Community Development and Fundraising Committee Chair); Elizabeth Diveley (Board Secretary); John Lamping (Board Treasurer; Jane Sullivan; Ken Waller; Mark Mertens; Martha Maxwell (CMHFB Chair); Cliff Lane and Kyle Gowen.

**Not in Attendance:** Katherine Hardy-Senkel; Vicky James; Stan Stratton; Dayle Burgdorf; Dr. Steven Crawford and Audrey Mitchell.

**Staff in Attendance:** Susan M. Curfman, MA (President & CEO)

Jerry Rogers called the telephone meeting to order at 8:09 am.

**Agenda Item #1 Approval of Training Cost:** Sue Curfman requested the approval for expenditure of \$10,000 to bring Edward Waters, managing partner with Feldesman Tucker Leifer Fidell LLP, which is based in Washington D.C. This firm is well-known for its work with FQHCs. The tentative date for the board training session is December 1<sup>st</sup> and 2<sup>nd</sup>. It would be optimal to have all board members in attendance. There are two topics being considered:

1. Board Governance for Health Centers: This training will review the governance requirements for Section 330 grant recipients but, more importantly, will focus, in practical terms, on how to function effectively, examples of what can go right and what can go wrong and how to work together with management as a team.
2. Avoiding Malpractice for Providers: Even with the benefit of Federal Tort Claims Act ("FTCA") coverage, health centers need to understand medical malpractice. In addition to creating potential financial risk for a health center, malpractice suits can damage a provider's career and a health center's reputation. This session will provide an overview of malpractice,

liability issues that arise in health centers and some practical tips on how to protect oneself from potential suits.

**Recommendations:** "I, Cliff Lane, move that the Board approve the expenditure of \$10,000 for the training offered by Edward Waters of Feldesman Tucker Leifer Fidell, LLP." Kathy Ellis seconded the motion. The motion carried by voice vote from the following: Jerry Rogers (Board Chair); Kathryn Ellis (Board Vice Chair - Community Development and Fundraising Committee Chair); Elizabeth Diveley (Board Secretary); John Lamping (Board Treasurer; Jane Sullivan; Ken Waller; Mark Mertens; Martha Maxwell (CMHFB Chair); Cliff Lane and Kyle Gowen.

**Agenda Item #2 Adjournment:**

**Discussion:** No further business to discuss.

**Recommendations:** With there being no further business to discuss, Ken Waller moved for adjournment. Cliff Lane seconded the motion. The motion carried.

*Notes: FY17, the Board will meet every 2<sup>nd</sup> Monday of the month at 7:30 am in the Arnold Suburban Office, Anderson Building.*

**Next Meeting Date: 11/14/2016 Time: 7:30 am Location: Arnold Suburban Office**

Minutes approved  11-14-16  
(Signature of Committee Chair) (Date)