JCCMHFB Quarterly Board Meeting Minutes

Meeting Date: March 09, 2020  Time: 9:00 am  Location: Arnold CAFE

Board Attendees: Jerry Rogers; Mark Mertens; Audrey Mitchell; Dr. Josh Isaacson and Dennis Gannon
Staff in Attendance: Sue Curfman, CEO and Amy Rhodes, CFO
Not in Attendance: Kelly Steffens and Dr. Steven Crawford

The JCCMHFB Meeting was called to order by Josh Isaacson, Interim Chair at 8:54 am with a quorum of members present.

1. Approval of Agenda
The March 9, 2020 board meeting agenda was reviewed with no changes requested.
Recommendations: “I, Mark Mertens, move that the March 9, 2020 agenda be approved as presented.” Audrey Mitchell seconded the motion. The motion carried.

2. Approval of Minutes
The December 9, 2019, meeting minutes were reviewed with no changes requested.
Recommendations: “I, Mark Mertens, move that the December 9, 2019 meeting minutes be approved as presented.” Jerry Rogers seconded the motion. The motion carried.
The January 16, 2020, work session minutes were reviewed with no changes requested.
Recommendations: “I, Mark Mertens, move that the January 16, 2020, work session minutes be approved as presented.” Jerry Rogers seconded the motion. The motion carried.
The February 19, 2020, special board meeting minutes were reviewed with no changes requested.

**Recommendations:** “I, Mark Mertens, move that the J February 19, 2020, special board meeting minutes be approved as presented.” Jerry Rogers seconded the motion. The motion carried.

3. **Financial Report**
Amy Rhodes went over the financial report through March 1st. The allocations have been shown to date and the amount received to date. There was no questions.

**Recommendations:** “I, Mark Mertens move that the JCCMHFB approve the financial report as presented.” Jerry Rogers seconded the motion. The motion carried.

4. **Approval of COMTREA Board Actions**
**Recommendations:** “I, Mark Mertens, move that the JCCMHFB approve the COMTREA Board Actions through March 9, 2020 as presented.” Audrey Mitchell seconded the motion. The motion carried.

5. **By Laws**
   a. **Status of Legal Review**
Mark Mertens spoke to two individuals regarding the review of the bylaws. Jerry Rogers has not had a chance to reach out to Forest Wegge, Dennis Gannon also stated that finding out what the qualifications of the attorney so they are qualified. Josh Isaacson stated that if a person can’t be found then a conversation may need to be had with COMTREA for an approval to pay the bill for an attorney. Amy Rhodes stated that there is money put aside for the split of the board. Mark Mertens was going to ask Judge Missey for any recommendations. Dennis Gannon stated that an attorney is needed that has some expertise of this. The documents were given to the county attorney for review of what is done between the county.

Josh Isaacson brought up the money budgeted and that there should be a motion to review the bylaws with a cost that does not exceed a certain amount. Mark Mertens spoke to give a few weeks to see if any Pro Bona work can be done. Mark Mertens asked about Megan Breeze and Sue Curfman stated that Megan Breeze would be qualified. Dennis Gannon spoke of the contract and how that is phrased and the administrative agent language. Dennis
Gannon spoke of the authorizations from the county and state. There was discussion on whether this is making it easier for Senator Weiland. Dennis Gannon stated that doing wording like home based in Jefferson County. Mark Mertens spoke of the small grants that are given out and how will that affect those that receive those. Josh Isaacson stated that the board will have more power and at any time that board could vote and cut out any wording and we are trying to proactively take care of things. Josh Isaacson stated that this hold COMTREA more accountable to the work they are doing.

**Recommendations:** “I, Jerry Rogers move that the JCCMHFB suspend looking for pro bono work for the legal review and authorize COMTREA to enter into contract with Megan Breeze for the review not to exceed $25,000.” Mark Mertens seconded the motion. The motion carried.

There was a suggestion to have a special meeting of the board after the COMTREA meeting in April 2020.

Josh Isaacson reminded everyone we are trying to do the best we can within the parameters.

6. **Adjournment**

With no other business to discuss.

**Recommendations:** “I, Mark Mertens move to adjourn.” Jerry Rogers seconded the motion. The motion carried.

☐ Minutes approved ____________________  6/18/2020

(Signature of JCCMHFB President)  (Date)