JCCMHFB Meeting Minutes
Meeting Date: March 11, 2019  Time: 9:00 am  Location: Arnold office – Cafe

Board Attendees: Jerry Rogers; Elizabeth Diveley; Mark Mertens; Audrey Mitchell; Dennis Gannon and Dr. Steven Crawford

Staff in Attendance: Sue Curfman, CEO and Amy Rhodes, CFO

Not in Attendance: Dr. Josh Isaacson and Kelly Steffens

The JCCMHFB Meeting was called to order by Beth Diveley at 9:10 am.

1. Approval of Agenda

The March 11, 2019 meeting agenda was reviewed with no changes requested.

Recommendations: "I, Mark Mertens, move that the March 11, 2019 agenda be approved as presented." Dennis Gannon seconded the motion. The motion carried.

2. Approval of Minutes

   a. December 10, 2018

The December 10, 2018 meeting minutes were reviewed with no changes requested.

Recommendations: "I, Mark Mertens, move that the December 10, 2018 meeting minutes be approved as presented." Audrey Mitchell seconded the motion. The motion carried.
b. February 27, 2019 Special Meeting Minutes

The February 27, 2019 meeting minutes were reviewed with no changes requested.

Recommendations: “I, Mark Mertens, move that the February 27, 2019 meeting minutes be approved as presented.” Audrey Mitchell seconded the motion. The motion carried.

3. Financial Report

Beth Diveley asked Amy Rhodes to provide an update, she referred to the sheet summarizing the funds. All the programs are running over budget specifically those that are covered by the sales tax. Jerry Rogers asked under MIL tax dollar if services are reimbursed or how that works. Amy Rhodes stated that some of those programs are covered by other payers and the MH dollars covers much of the difference. Mark Mertens asked if there is any MIL or sales tax due, Amy Rhodes stated that there is none owed but there is always a little lapse. Recommendations: “I, Jerry Rogers, move that the JCCMHFB approve the financial report as presented.” Mark Mertens seconded the motion. The motion carried.

4. JCCMHFB/COMTREA Board Separation

Beth Diveley stated that the possible separation of the board needs to be discussed. The two letters to the Senator’s office were referred to in the packet for the board to review. These letters were sent to make sure they were aware that the concerns were being taken very seriously. Beth Diveley spoke of how there appears to be a lack of knowledge on what the funds given do and the return and in reality the residents of the county only know they are receiving services. It was added that there has never been a legal investigation on the funds. The bylaws that the county set out have been followed. Beth Diveley stated that when she joined the MH board she had to learn a lot and wanted to make a difference with people in the county that needed help. Beth Diveley stated that she feels confident that COMTREA is
doing what they need to do and she believes that COMTREA is serving the community appropriately. During a Special Board Meeting called on February 27th, Beth Divineley stated that she was for separating the board but isn’t sure if that is needed and believes that a review of the bylaws would be a good start. Dr. Crawford asked what the response was when Sue Curfman approached the attorney general to review and they stated they would not review for an individual or private group. Dr. Crawford asked if they would do the review if requested by the county. Sue Curfman had asked Ken Waller to do that, however it was not done. Dennis Gannon stated that he has read all the statues and provisions and it clearly it states that COMTREA can be the agency that distributes the funds. Dennis Gannon stated that when he realized that individuals that are appointed to the JCCMHFB are also automatically part of the COMTREA board too he was concerned. Dennis Gannon feels that individuals do not know the relationship but there is no question that COMTREA is doing their mission.

Dennis Gannon stated that the area in the by-laws where it states that anyone on the mental health board are automatically on the COMTREA board is an area to change and suggested there should be a few of the board members but not everyone. Dennis Gannon stated that any contracts in place should stay in place with COMTREA and believes there should be some things addressed for the public perception. The separation and arm’s length discussion was a concern and Dennis Gannon is only the messenger and feels that this should be fixed and addressed without the state telling the MH fund what to do. Dr. Crawford stated that the representation of more on the COMTREA board helps to have an impact. Jerry Rogers stated that if the boards were separate and the bylaws changed to have 3 people from the MH board as voting members on the COMTREA board how would that look. There was discussion on the number of people on the COMTREA board and Dennis Gannon stated that it is hard to select someone that can be part of the JCCMHFB because they have
to attend the COMTREA Board meetings also and miss time from work. Dennis Gannon stated that there may be resistance on the COMTREA Board regarding splitting the two, but the COMTREA Board can't reject the decisions of the MH board and the MH board has to decide on the end result. Dr. Crawford asked why the county would not want the MH board to have as much presence on the COMTREA Board. Jerry Rogers stated that if the board is split then the administration for the board will have to be taken care. Beth Diveley stated that there is also administrative support that is provided to help with minutes and the RFP process and Sue Curfman allows for the Executive Manager to oversee all of the functions of the board and that will have to be paid out of the funds that would go to our residents.

Jerry Rogers asked that the work group be discussed and asked Dennis Gannon if he had suggestions. Mark Mertens asked that the county counselor be allowed to work on this and Dennis Gannon stated that he does not have an issue with that. Dennis Gannon was not sure who to suggest for this workgroup. Sue Curfman stated that this is a county board and needs to have the county involved. Dennis Gannon stated that COMTREA staff need to be present too. It was discussed to have a workgroup made up of 2 COMTREA Board, 2 JCCMHFB, 2 Council, 1 County Dr. Crawford suggested Tracey Perry. Dennis Gannon asked that there not be voting within the workgroup, Beth Diveley stated that this would be a work group and the voting would be done by the actual board. Dennis Gannon stated that he will report to the council tonight and see what participation he could get. Dennis Gannon said he could be on it if needed. Beth Diveley stated that the work group is going to get the overall picture and look at the bylaws and keeping the residents in mind and they will prepare some recommendations to bring to the MH board for further decisions. Dr. Crawford asked if there was anything that has come up that says it really has to be separated. Amy Rhodes stated that the Bylaws are COMTREA heavy in language and suggested to use the term provider and not state COMTREA that way the board could contract with anyone. Amy
Rhodes stated that COMTREA is the only service provider designated by the state. Sue Curfman added that there has been meetings prior and COMTREA is very transparent on sharing information. Dennis Gannon stated that he is not sure on all of this and the Senator stated to him there were concerns and there needs to be planned. Audrey Mitchel stated that time and money spent for an issue is not good use of money. Dennis Gannon is going to ask the county counselor on the bylaws and who approved. There was discussion on what the county approved. Dennis Gannon believes the MH board approved the bylaws. Sue Curfman stated that there was a dysfunctional relationship and would like to report to the county council. Mark Mertens stated that Dr. Huss used to come present to the council. Beth Diveley stated that the work group could be as simple as one meeting. There needs to be a decision made. Dr. Crawford asked why the bylaws could not be changed and just see how that goes. Sue Curfman stated that the state is already involved and doing that would help with steps taking. Dr. Crawford stated that using the verbiage contract provider takes COMTREA out of it. There was a discussion regarding Mercy and their involvement with wanting MH funds, it was also discussed that BH is not the focus of Mercy. Mark Mertens believes we should have a committee to work on this and Dr. Crawford and Mark Mertens expressed an interest in being part of the working group. It was recommended that Margo Pigg and Sue Curfman represent COMTREA on the work group and Dennis Gannon will work on the two council participants.

**Recommendations:** "I, Mark Mertens move that the JCCMHFB create a work group comprised of members of JCCMHFB, Comtrea and the county to look through the bylaws and to make the recommendations that need to be made regarding changes or bylaws. Dr. Crawford seconded the motion. The motion carried.

**Recommendations:** "I, Dr. Crawford make a motion that the work group consist of all members of the JCCMHFB. Mark Mertens seconded. The motion carried."
5. Approval of COMTREA Board Actions

Recommendations: “I, Mark Mertens, move that the JCCMHFB approve the actions of the COMTREA Board through the March 11, 2019 meeting.” Audrey Mitchell seconded the motion. The motion carried.

6. RFP Grant Award Updates

Beth Dively asked Lisa Wigger to give an update on the RFP. There was an update sheet showing the amounts paid in for 2018. For 2019 there is was only one RFP awarded.

7. Old Business

Dennis Gannon asked if it would be a good idea for him, Beth Dively and Sue Curfman to have a discussion on the matters. Sue Curfman also spoke of the good relationship she has with Mercy and Eric Ammons and she has never seen any lack of support and is hopeful.

8. Adjournment

With no other business to discuss.

Recommendations: “I, Mark Mertens move to adjourn.” Audrey Mitchell seconded the motion. The motion carried.

☐ Minutes approved  Beth Dively  7/11/19
(Signature of JCCMHFB President)  (Date)