JCCMHFB Quarterly Board Meeting Minutes

Meeting Date: December 9, 2019  Time: 8:30 am  Location: Festus 2nd Floor Conference Room

Board Attendees: Jerry Rogers; Mark Mertens; Audrey Mitchell; Dr. Josh Isaacson; Kelly Steffens and Dennis Gannon
Staff in Attendance: Sue Curfman, CEO and Amy Rhodes, CFO
Not in Attendance: Dr. Steven Crawford

The JCCMHFB Meeting was called to order by Josh Isaacson, Interim Chair at 8:41 am with a quorum of members present.

1. Approval of Agenda
The December 9, 2019 board meeting agenda was reviewed with no changes requested.
Recommendations: "I, Audrey Mitchell, move that the December 9, 2019 agenda be approved as presented." Jerry Rogers seconded the motion. The motion carried.

2. Approval of Minutes
The November 11, 2019 meeting minutes were reviewed with no changes requested.
Recommendations: "I, Mark Mertens, move that the November 11, 2019 meeting minutes be approved as presented." Kelly Steffens seconded the motion. The motion carried.
3. Financial Report
Amy Rhodes went over the financial report through October. The report shows what has been allocated to date. The amounts received to date is shown also. The county will release more funds as they receive.
Recommendations: “I, Audrey Mitchell, move that the JCCMHFB approve the financial report as presented.” Dennis Gannon seconded the motion. The motion carried.

4. Approval of COMTREA Board Actions
Recommendations: “I, Mark Mertens, move that the JCCMHFB approve the COMTREA Board Actions through December 9, 2019 as presented.” Kelly Steffens seconded the motion. The motion carried.

5. 2019 End of Year Funding Updates
The LFCS was the only award granted in CY2019, Lisa Wigger reported that they utilized all of their funds available.

6. Work Group / Future Work Date Options
The Thursday, January 16th 7-10am option was chosen for the upcoming work session of the JCCMHFB. Lisa Wigger will try and schedule in Festus. Josh Isaacson spoke of the bylaws in the packet that have some highlights and asked that everyone start looking at those for that review. That work session needs to be working through the bylaws.
   a. Option 1: Wednesday, January 8th, 7-10am
   b. Option 2: Wednesday, January 8th, 4-7pm
   c. Option 3: Thursday, January 16th, 7-10am
   d. Option 4: Thursday, January 16th, 4-7pm

(The Bylaws that previous mark ups were started in are provided for you to review,
The revisions will be discussed at the January work session)

7. Motions for guests to attend the work group sessions
Josh Isaacson suggested that there be an hour devoted to guests, it was requested that Amy Rhodes and Sue Curfman be at the meeting. Mark Mertens spoke about having the gentlemen from Catholic Charities but Jerry Rogers felt it was too early. Dennis Gannon stated that it may be beneficial of having the accounting auditor who pays the mental health.
Amy Rhodes stated that she sends over a detailed statement to the county monthly for payment. Josh Isaacson stated if anyone has any suggestions for individuals to let himself or Lisa Wigger. Josh Isaacson stated that the state statutes need to be reviewed. The changes could be made to have the separation but also that preference and that whatever is done needs to be documented very well. There may be a time for a public community forum telling people what the board is about. Dennis Gannon stated that individuals that are passive may continue to be passive. Josh Isaacson stated that there could be issues with having COMTREA individuals in the work session but at the next meeting it is appropriate to have COMTREA staff at the meeting. Audrey Mitchell spoke that financially COMTREA provides the administrative/financial help to the board and this could be costly. Josh Isaacson asked if Dennis Gannon could look in to whether the funds can be used to pay for administrative fees. There was discussion that even the audit is combined at this time. Jerry Rogers stated that if this is going to be contracted it makes sense to contract with COMTREA since they already do that. Mark Mertens stated that the county treasurer should be keeping financials and that the county should be doing the activities like the financials and the minutes. Josh Isaacson stated during the work session this can be brain stormed on and those will be explored.

Dennis Gannon spoke regarding the open spots on the board and stated that he may have a person for the Arnold area. It was brought up that some individuals can not adjust their schedules for flexibility. Josh Isaacson stated that the date and time could be discussed during the work session time in January.

8. Adjournment
With no other business to discuss.
Recommendations: “I, Mark Mertens move to adjourn.” Audrey Mitchell seconded the motion. The motion carried.

☐ Minutes approved ____________________________ 3/9/2020
(Signature of JCCMHFB President)  (Date)