JCCMHBF Meeting Minutes

Meeting Date: Sept 10, 2018 Time: 9:00 am Location: Arnold office – Cafe

Board Attendees: Jerry Rogers; Elizabeth Diveley; Mark Mertens; Audrey Mitchell and Dr. Steven Crawford

Staff in Attendance: Sue Curfman, CEO

Not in Attendance: Dr. Josh Isaacson; Ken Waller and Kelly Steffens

The JCCMHBF Meeting was called to order by Beth Diveley at 8:50am.

1. Approval of Agenda

The September 10, 2018 meeting agenda were reviewed with no changes requested.

Recommendations: "I, Mark Mertens, move that the September 10, 2018 agenda be approved as presented." Audrey Mitchell seconded the motion. The motion carried.

2. Approval of June 18, 2018 Meeting Minutes

The June 18, 2018 meeting minutes were reviewed with no changes requested.

Recommendations: "I, Audrey Mitchell, move that the June 18, 2018 meeting minutes be approved as presented." Jerry Rogers seconded the motion. The motion carried.

3. Financial Report
The financial report was sent out ahead of time as part of the meeting packet for the board members to review. Mark Mertens asked on the program costs versus the budget. Sue Curfman verified that is the monthly to the annual budget. The fiscal year title needs to change to FY 2019.

Recommendations: “I, Mark Mertens, move that the JCCMHFB approve the financials as presented” Jerry Rogers seconded the motion. The motion carried.

4. RFP’s
   a. Update on 2018 RFP Awards

   The Lutheran Family Services has billed one month so far that was paid.

   b. Review of 2019 RFP Timeline & Proposals Submitted

   There was only one proposal submitted, the date in the paper of the notice was July 12th. It was Lutheran Family Services for counseling and a mirror image of last year’s request. With only the one there is no need to call a special meeting for a later approval. Dr. Crawford asked regarding data, Lisa Wigger stated that data is not available. Mark Mertens asked what the thoughts on contacting the agencies and whether the applications could be accepted last year.

   i. Proposals Due – September 1, 2018
   ii. Approval of Funding Recommendations to Board
   iii. Funding – January 1, 2019

Recommendations: “I, Mark Mertens, move that the JCCMHFB approve the funding request for $78,000 submitted by Lutheran Family Services for the 2019 Calendar Year.” Audrey Mitchell seconded the motion. The motion carried.

5. Update on Diversion Pilot Program
Sue Curfman stated that the program is going wonderful thus far, this is a 3 yr pilot for Jefferson R7. Steve Horn was hired by Jefferson R7 for this role. Sue Curfman stated that having this role outside of the school administration it allows the diversion before the police are involved. Margo Pigg and Sue Curfman presented to the counselors and teachers prior to the first day of school. The first day of school there was an issue and within an hour everyone came together and got resources and are continuing to track her and it immediately put her in the system for help. This situation showed that the system worked, there was 7 entities working together normally that would of taking 60-90 days under prior methods. There are meetings monthly and monitoring everything with the program so the protocols can be written. There will be a review of every situation to see what can be done better. Audrey Mitchell asked how this was reported. Sue Curfman stated that the child reported that she was suicidal and the home situation was the trigger for the suicide. There are opportunities that will be identified. Mark Mertens asked if Judge Missey is involved. Sue Curfman stated that yes he is very involved. Sue Curfman responded to the question if other districts are interested, there are more that are interested in looking to see how things are going. Beth Divenley spoke to districts not thinking they have a problem, they don’t recognize until it is too late. Sue Curfman stated that on the BH side with the CM they can come on site with a laptop to do assessments with the school providing a private office.

6. Approval of County Pro Forma & Tax Rate (continues to be 0.0915)

Beth Diveley stated that the County Pro Forma and Tax Rate needs to be approved and signed. Sue Curfman stated that annually the rate is set and COMTREA is notified and sent the rate contract to sign off. The rate is the same as last year
Recommendations: “I, Jerry Rogers move that the JCCMHFB approve the county proforma as presented acknowledging that the tax rate continues to be 0.0915.” Mark Mertens seconded the motion. The motion carried.

7. Approval of COMTREA Board Actions

Based on information received in the meeting.

Recommendations: “I, Audrey Mitchell move that the JCCMHFB approve the actions of the COMTREA Board” Mark Mertens seconded the motion. The motion carried.

8. Old Business

Sue Curfman stated that the school liaisons has doubled over the past two years and the safety net for the county is increasing and the child psych hours has increased greatly. Sue Curfman presented at the Superintendent Meeting in August and there was positive talk which is different from the usual complaints from the administration staff.

9. Adjournment

With no other business to discuss.

Recommendations: “I, Jerry Rogers move to adjourn.” Audrey Mitchell seconded the motion. The motion carried.

☐ Minutes approved ____________________________ 12/10/18
(Signature of JCCMHFB President)  (Date)