Special Board Meeting Minutes

Meeting Date: 03/29/2016       Time: 8:30 am

Chairperson/President/Facilitator: Mark Mertens, Chairperson

Attendees: Mark Mertens (Board Chair); Jerry Rogers (Vice Chair); Kathryn Ellis (Board Secretary - Community Development and Fundraising Committee Chair); Cliff Lane; Elizabeth Diveley, Martha Maxwell (CMHFB Chair), Steven Crawford and Jane Sullivan, via WebEx Telephone Conference.

Not in Attendance: Ann Portell (Board Treasurer); Vicky James, Audrey Mitchell; Stan Stratton, Ken Waller and Dayle Burgdorf.

On March 29, 2016, a telephone conference of the Board of Directors was called. Mark Mertens announced that a vote was needed to approve the hiring of a full-time psychiatrist. One of the Agency’s current part-time providers had recently resigned; a 2nd resignation is expected. Ms. Curfman stated that replacing the two part-time positions with one full-time provider would result in greater access to services and relief for other staff who currently have heavy workloads. The billable hours that this provider would generate would also cover the additional salary expense.

Dr. Crawford noted that in his attempts to refer a client for services, he was told that the Agency was not accepting new clients. Ms. Curfman informed the group that there is currently a 30 day wait list for adult psychiatric patients and even longer on children’s services due to insufficient staffing including a 2nd child psychiatrist and child/youth therapists. Ms. Curfman is hopeful that with the engagement of a new recruiting firm, these issues can be remedied quickly. DMH match funds are also reaching depletion and this should resolve at the beginning of the next fiscal year.

"I Beth Diveley, move that the Board approve revision of the current budget to allow for the hiring of a .5 FTE provider. Cliff Lane seconded the motion. The motion carried.

With there being no further business to discuss, Beth Diveley moved for adjournment. Steven Crawford seconded the motion. The motion carried.

☐ Minutes approved

(Signature of Committee Chair)

(Date)

FMMSC 0116
Approved 8/20/2014